



LEONA VALLEY SERTOMA
P.O. Box 723 - Leona Valley, CA 93551

LETTER OF REQUEST FOR SERTOMA FUNDING

This form must be completed in its entirety when requesting funds from Leona Valley Sertoma. The request will be evaluated by our Sponsorship Committee, and then will be brought before the Board of Directors for consideration of approval. The person named below as Contact Person will be notified of our decision to fund your request.

Name, address, phone number of organization requesting funding:

Contact Person / phone number / email:

What are you requesting funding for, and why? Who will benefit from this?

Is your organization prepared to cover the costs of maintenance/updates of donated item(s) if required? Yes / No If not, please explain:

What estimates have been obtained for the item(s) / work requested?

Additional pages may be attached to this request as necessary. Please submit any descriptive brochures / documents that describe the item(s) you are requesting funding for.

Signature/Title of person making request

Date